

# Notification of Change of Address Form

## Arms Act 1983, Section 34

1. A holder of a firearms licence who changes their address must, within 30 days after doing so, give written notice of the change to Police.
2. Did you know you can now update your contact and address details online at **MyFirearms**? Visit [www.firearmssafetyauthority.govt.nz](http://www.firearmssafetyauthority.govt.nz) to find out more.
3. If you hold an endorsement(s) on your firearms licence and are intending to change address, you need to notify Police **in advance** about what arrangements you have made for the safe custody of any pistol, prohibited item, prohibited magazine, or restricted weapon during its shift to the new address.
4. You can also use this form to update Police with any other changes to your contact details.
5. Once completed, submit this form to [firearms.NST@police.govt.nz](mailto:firearms.NST@police.govt.nz) or deliver it to a police station nearest your home address or place of employment.
6. **Please file a separate form for each address change if you have more than one change to notify.**

### Section 1: Licence holder to fill in all relevant details

#### Licence holder's details

Last name	<input type="text"/>	First name(s)	<input type="text"/>
Phone	Area code/prefix <input type="text"/> Number <input type="text"/>	Email	<input type="text"/>
Firearms licence number	Expiry date DD <input type="text"/> MM <input type="text"/> YYYY <input type="text"/>	Endorsements held	<input type="text"/>
Firearms dealer licence number	Expiry date DD <input type="text"/> MM <input type="text"/> YYYY <input type="text"/>	Endorsements held	<input type="text"/>

The below changes are effective from DD  MM  YYYY

#### Address change details

Applies to my firearms licence  No  Yes Applies to my firearms dealer licence  No  Yes  
 Address type  Residential  Security  Other address  Business

	Current/previous address	New address
Address Line 1	<input type="text"/>	<input type="text"/>
Address Line 2	<input type="text"/>	<input type="text"/>
Suburb	<input type="text"/>	<input type="text"/>
Town/City	<input type="text"/>	<input type="text"/>
	Post code <input type="text"/>	Post code <input type="text"/>
Country	<input type="text"/>	<input type="text"/>

#### Contact details changes

Applies to my firearms licence  No  Yes Applies to my firearms dealer licence  No  Yes

	Current/previous details	New contact details
Email	<input type="text"/>	<input type="text"/>
Landline number	Area code <input type="text"/> Number <input type="text"/>	Area code <input type="text"/> Number <input type="text"/>
Mobile number	Prefix <input type="text"/> Number <input type="text"/>	Prefix <input type="text"/> Number <input type="text"/>

#### Security details if you hold endorsements or are ceasing to use an address

If **changing address**, please describe how pistols, restricted weapons, prohibited firearms, etc will be secured until:

- secure facilities have been constructed at the new location, and
- the facilities have been approved by a member of police

OR

If the address is no longer being used, please describe where firearms will be secured.

#### Privacy Statement

The information provided is collected for the purpose of administration of the Arms Act 1983. Police will hold, store, use or disclose the personal information collected in accordance with the provisions of the Privacy Act 2020. This means that, where necessary, Police may use or disclose your personal information to enable it to carry out its lawful functions, including prevention, detection, investigation and prosecution of offences. Please refer to the 'How we manage personal information' section of Police website for more information. [How we manage personal information](#) section of Police website for more information.

#### Licence holder's declaration and signature

I declare that all the information contained within this change of address form is correct.

Signature

Once completed, submit this form to [firearms.NST@police.govt.nz](mailto:firearms.NST@police.govt.nz) or deliver it to a police station nearest your home address or place of employment. Or do it online at MyFirearms. Visit [www.firearmssafetyauthority.govt.nz](http://www.firearmssafetyauthority.govt.nz). Need help? Call the Firearms Enquiry Team on 0800 844 431 / 09 302 6500.

**Section 2: Police use – Member of Police accepting this notification**

Signature

Station

QID

Date