



# Memento/Heirloom Application Form

This application form is for all applicants for a memento/heirloom endorsement to a New Zealand firearms licence.

**This application form is for those who are:**

1. About to come into the possession of pistols, restricted weapons, prohibited firearms and/or prohibited magazines that have special significance to them as memento or heirloom and:
  - › have a current firearms licence; OR
  - › are also applying for a New Zealand Firearms Licence for the first time; OR
2. Reapplying for their New Zealand Firearms Licence and:
  - › wish to reapply for their existing memento/heirloom endorsement; OR
  - › are about to come into the possession of pistols, restricted weapons, prohibited firearms and/or prohibited magazines and also wish to apply for a memento/heirloom endorsement for the first time.

**Important note:**

1. Where you are a current licence holder and are applying for this endorsement for the first time, your application must contain both:
  - › This endorsement application form; AND
  - › A firearms licence application (FRM23FLA) with only sections A, F, G, H, L and N completed.
2. In all other cases, your application must contain both:
  - › This endorsement application form; AND
  - › A firearms licence application form completed in full to ensure Police has the latest information about you and your circumstances.

When applying for two or more endorsements at the same time only submit one application for a firearms licence.

**Note on prohibited firearms and magazines:** if you are about to come into the possession of firearms and/or magazines you may want to read the following sections of the Arms Act 1983 to ensure you are aware of the type of firearms, magazines and/or parts you are about to come into possession of:

- › [s2A Meaning of prohibited firearm](#); AND
- › [s2B Meaning of prohibited magazine](#); AND
- › [s2C Meaning of prohibited part](#)

Alternatively you can also discuss the specific firearms, magazines and/or parts with your local Arms Office. Find your local Arms Office [here](#).

## Who can apply

To apply for a firearms licence endorsement you need to meet the following criteria:

- › You are sixteen years of age if applying for an endorsement to possess pistols and restricted weapons; OR
- › You are at least eighteen years of age or older if applying for an endorsement to possess prohibited firearms and/or prohibited magazines; and
- › You must hold a current New Zealand Firearms Licence, or be applying for a Firearms Licence.

**NOTE:** You do not need to complete this heirloom/memento endorsement form if the firearms you are coming into possession of only consist of standard hunting and target shooting rifles and shotguns.

## What you need to do

If you are completing other licence or endorsement applications at MyFirearms, you can attach this completed PDF form and pay for it online at the same time. Visit [www.firearmssafetyauthority.govt.nz](http://www.firearmssafetyauthority.govt.nz) to find out more about MyFirearms. Need help? Call the Registry and Services Team on **0800 844 431 / 09 302 6500**.

Please ensure you read the following carefully before you begin your application for a firearms licence. An incomplete form will cause delays in processing your application.

### 1. Complete the endorsement application form

Download the endorsement application form to your computer or device. Enter the information requested and save the form.

**Important note:** Please save the form to your device and open it using your PDF software. We recommend using [Adobe Acrobat Reader](#). If the form is completed using a browser, the entered information may be lost if you click on the 'back' button or if you try to save it.

Print out and sign the completed endorsement application form, or print out a blank form and handwrite your responses.

### 2. Complete the firearms licence application form as appropriate

Download the firearms licence application form to your computer or device.

» Where you are a current licence holder and are applying for this endorsement for the first time, complete only sections A, F, G, H, L and N.

In all other cases you must complete the firearms licence application in full.

### 3. Important note:

Please save the form to your device and open it using your PDF software. We recommend using [Adobe Acrobat Reader](#). If the form is completed using a browser, the entered information may be lost if you click on the 'back' button or if you try to save it.

Print out and sign the completed firearms licence application form, or print out a blank form and handwrite your responses.

### 4. Pay the fee

Pay the non-refundable endorsement application fee at a New Zealand PostShop and keep a receipt to include with your application.

**NOTE:** If you already have a current firearms licence you don't need to pay another firearms licence application fee

### 5. Get the required documents

To submit a printed application form at a [Police station](#) you'll need to include:

- » a copy of the PostShop receipt of your application fee
- » the completed endorsement application form
- » a completed firearms licence application form

### 6. Submit your applications to Police

Submit your printed application at your nearest [Police station](#) or post it to Kapiti Digital Services Centre, PO Box 722, Paraparaumu 5032.

## What you will need to apply

For your application to be considered, you will need to:

- » meet the endorsement eligibility criteria, and
- » have endorsement specific firearms storage facilities, and
- » a vital part storage location if you are intending to possess prohibited firearms.

## What happens next

Once your application has been received, Police will perform further checks in order to assess whether you are fit and proper to possess pistols, restricted weapons, prohibited firearms and/or prohibited magazines (as relevant).

You will need to:

- » attend an in person interview with Police to discuss your application and determine that you are suitable to possess pistols, restricted weapons, prohibited firearms and/or prohibited magazines (as relevant), and
- » show your endorsement specific firearms storage facilities, and
- » show your vital part storage location if you are intending to possess prohibited firearms

**NOTE:** Applying for or renewing a firearms licence or an endorsement is an activating circumstance. If this is your first activating circumstance, you are required to register all firearms in your personal possession within 30 days. You can do this online in MyFirearms or by calling the Registry and Services team on 0800 844 431. Find out more about the Registry at [firearmssafetyauthority.govt.nz/registry](http://firearmssafetyauthority.govt.nz/registry).



# Endorsement application form for heirloom/memento

## Section 4A(1)(c) and/or 29(2)(c) Arms Act 1983

### Note to Applicants

Endorsement application forms include questions which you may have answered in previous licence and / or endorsement applications. The purpose of asking these questions again is to ensure that we have the most current information available on which to review your application; and to ensure our record for you is correct and up to date.

### Privacy Statement

The information provided is collected for the purpose of administration of the Arms Act 1983. Police will hold, store, use or disclose the personal information collected in accordance with the provisions of the Privacy Act 2020. This means that, where necessary, Police may use or disclose your personal information to enable it to carry out its lawful functions, including prevention, detection, investigation and prosecution of offences. Please refer to the [How we manage personal information](#) section of the Police website for more information.

## Section A: Application information

### Section A1. Personal information

#### A.1. Name

**NOTE: Please do not use initials or nicknames. Your last, first and middle names must be written in full.**

Last name

First name

Middle names

Date of birth

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

#### A.2. Gender

Male  Female  Gender diverse

### Section A2. Firearms licence status (select the option that applies)

#### A.3. I have a current firearms licence

Firearms licence number:

Endorsements currently held

#### A.4. I am currently applying for a firearms licence

**You must have applied for or been granted a New Zealand Firearms Licence before you can apply for any additional endorsement(s).**

## Section B: Endorsement(s) sought

### Pistols and restricted weapons (Section 29(2)(c)):

B.1. Do you wish to possess one or more pistols or restricted weapons as heirloom or memento?

No  Yes

### Prohibited arms items (Section 4A (1)(c)):

B.2. Do you wish to possess one or more prohibited firearms as heirloom or memento?

No  Yes

B.3. Do you wish to possess one or more prohibited magazines as heirloom or memento?

No  Yes

If you answered YES to the prohibited firearms question please also complete: questions D.6 - D.8

## Section C: Reasons for possessing firearms

The following questions cover your experience with firearms and your reasons for wanting to retain specific firearms, including pistols, restricted weapons, prohibited firearms and/or prohibited magazines.

### Section C1. Rationale

C.1. Describe why you need pistols, restricted weapons, prohibited firearms and/or prohibited magazines


C.2. What pistols, restricted weapons and/or prohibited firearms and magazine do you wish to possess as heirloom or memento?

Type e.g. centre - fire	Make e.g. DWM	Model e.g. MG08	Action e.g. full automatic	Calibre e.g. 7.92*57 Mauser	Identification marking e.g. serial number xxx-xxx	Classification* e.g. restricted weapon

\*Classification: Hunting and target shooting rifle or shotgun, pistol, restricted weapon, prohibited firearm or prohibited magazine

- C.3. *For items that you hold / wish to hold as an heirloom, please explain how and when the item/s came to be in your family and how they have special significance to you*

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- C.4. *For items that you hold / wish to hold as a memento, please explain for each item what event or person the firearm is kept in memory of and how it has special significance for you*

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## Section C2. Safety

- C.5. *Describe your personal attributes that make you a suitable person to have, or have access to, pistols, restricted weapons, prohibited firearms and/or prohibited magazines*

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- C.6. *Describe in your own words the obligations you are required to fulfil as a heirloom or memento owner of pistols, restricted weapons, prohibited firearms and/or prohibited magazines*

*Describe in respect of the Arms Act and Arms Regulations*

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**C.7. Describe in your own words how you will ensure you meet these obligations**

**Describe in respect of the Arms Act and Arms Regulations**

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**Section D: Security**

You need to provide details on all locations where you will store any firearms that you possess. These addresses will be assessed by a member of Police in the review of your application for an endorsement.

For guidance on the secure storage of firearms and ammunition, please refer to the **Secure Storage and Transportation Standards for Firearms and Ammunition** document on Te Tari Pūreke - Firearms Safety Authority website.

**D.1. How is/are the heirloom or memento firearm(s) stored or will be stored?**

**NOTE:** Tick all that apply

	Strong room	Stout room	Steel cabinets/ boxes	Safes	Racks	Secure display cabinet
Hunting and target shooting rifles, and shotguns	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pistols	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Restricted weapons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prohibited firearms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prohibited magazines	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Ammunition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

**D.2. Are all steel cabinets, steel boxes or safes fixed into the framework of the building in an approved manner?**

No **If no, why not and when will this be remediated?**  Yes

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**D.3. Describe how the proposed firearm security arrangements at the address match regulation 28 (Arms Regulations 1992) (e.g. construction of secure storage, external security measures, alarm system etc.)**

**NOTE:** If you wish to provide a photo(s) to support your application, this must be in addition to your description here. Please attach the photo to this application.

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**D.4. What is the current/intended storage capacity for firearms held under this endorsement?**

Endorsed firearm(s) :

**D.5. Describe how often the property is unoccupied, and how the security of firearms stored at the property mitigates this risk**


**D.6. If you wish to hold prohibited firearms as heirloom or memento where do you propose to store the vital parts of your prohibited firearms?**

Number and street

Suburb

Town/City

Postcode

**D.7. Describe the security arrangements at this address**


**D.8. Who resides at this address, or, if this is a business address, who is the premise/business owner?**

Last name

First name

Middle names

Firearms licence number (if applicable)

Endorsements held (if applicable)

Phone number

Email address

## Section E: Checklist

Before submitting your application, have you:

- answered all questions?
- enclosed the applicable fee receipt, confirming your payment?
- all attachments with additional information if necessary?
- completed questions D.6.-D.8. if your endorsement application includes prohibited firearms?
- dated (and signed if printed and handwritten) the declaration [below]?

## Section F: Declaration

Please read the following statements and show your acceptance by ticking each box:

- The information I have supplied for this application is true and correct.
- I understand that it is an offence to supply details knowing them to be incorrect or misleading (*section 42(d) of the Arms Act 1983*).
- I consent to the Police making inquiries into my fitness to possess firearms and authorise any person or organisation approached by the Police in this matter to release or disclose all relevant information.

Date of application

DD	MM	YYYY

**Please sign below.**

Signature

## Section G: Additional comments

This space is for any additional comments you wish to add or to continue your answers to questions in this form.

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