

TE TARI PŪREKE
 FIREARMS SAFETY AUTHORITY

Meeting Minutes
Firearms Community Advisory Forum

Date	29 June 2023 (9.30 pm to 12.30 pm)
Venue	Deerstalkers House, 3 Collina Terrace, Thorndon, WGTN
In attendance	Andrew Bakker, Andrew Edgcombe, Antonia Kohler, Gary Elmes, Gwyn Thurlow, Jade McCormack, Jared Wright, Joe Green, Kirsty Marshall, Mark Walker, Pete Thomas, Piper Benbow, Piripi Curtis, Rob Contractor, Roger Duxfield, Ross Mason, Steve Goodman.
	Police: Catherine Petrey, Charlotte Etheridge, and Katie Gunatunga. Te Tari Pūreke: Kendra Hill (Chair), Emilia Steer, Ewan Kelsall, John Herbert, Lauren Gennills, and Mike McIlraith
Apologies	Adam Smith, Hamish Wilson, Lindsay Keats, Peter Furley, and Steve O'Donnell

Item 1	Welcome, introduction of new members, apologies, processes, and meeting rules (Kendra Hill)
Discussion	The Chair welcomed everyone to the meeting and introduced Emilia Steer and Charlotte Etheridge who have joined the Partnerships Directorate at Te Tari Pūreke. The Chair noted apologies.
Item 2	Confirm previous minutes and action points (Kendra Hill)
Discussion	The Forum noted that the minutes from the meeting held on 23 March 2023 had been confirmed by email as a true and accurate record and are published on the website. https://www.police.govt.nz/about-us/publication/firearms-community-advisory-forum The Forum discussed the actions from the previous meetings (see table below).
Item 3	Firearms ecosystem (Lauren Gennills and Jenna Robson)
Discussion	The Te Tari Pūreke System Performance Team introduced the “deep dive” into the Firearms Ecosystem. The final report will focus on providing insights and will identify success measures, progression, risks, and opportunities. It will inform the Firearms System Oversight Group and Te Tari Pūreke’s community partnerships and co-designing. ‘Our system’ refers to the firearms environment and everything that plays a part in shaping the environment in New Zealand i.e.: <ul style="list-style-type: none"> • rules and regulations • actors and drivers and influences of behaviours • physical stocks

- processes.

The Forum provided feedback on the following questions.

From your perspective, what do good community partnerships, and good co-design, look like?

Feedback from members included:

- Engagement needs to be at the community level, respectful and timely.
- Trust needs to be built so the community is willing and comfortable to engage.
- Collaboration is required around the systems and process architecture.
- Communications need to be succinct and accessible.

Information overload needs to be avoided. Co-design is about designing together from the beginning i.e., jointly forming a common view of the problem statement.

What do the communities that you represent care about? What outcomes do they want to see?

Feedback from members included:

- Making sure what we are doing today, will enable future generations to be safe when hunting and gathering.
- A safer New Zealand and safe use of firearms. Benchmarks are needed so that a safer New Zealand can be measured.
- The Te Tiriti o Waitangi embodies the principles and the customary rights of Māori (e.g. gathering food).
- That communities feel ok to be firearms owners – dispelling the perception that the process is about taking firearms away.
- That clubs continue to remain supportive in enabling youth to continue to learn safe firearm practices.
- Enhancing the social licence to operate.
- Positively supporting the firearm community and making a distinction between that and illegal and gang firearms.

What current partnerships or co-design initiatives, between the regulator and the community, do you think work, or worked, well?

Feedback from members included:

- Attendance at shows provide an interactive space rather than compliance.
- Collaboration around range inspections of sites.

What current partnerships, or co-design initiatives, do you think are not working as well as they could, and (if worth investing in) what would improve them

Feedback from members included:

- Regulations need to be interpreted consistently across Districts (e.g., vetting staff have discretionary powers and can interpret security requirements differently and override guidance).
- Partnerships with Police to support education programmes for hunters. Hunting activities could be jointly sponsored and focussed on individual safety and training.
- Te Tari Pūreke has asked for feedback on the review of safety guidance and training material.
- It would be helpful to have a 5-year road map so that there is a common understanding of what and when input would be required.

	<p>What other opportunities for partnerships, or co-design, could be considered? Feedback from members included:</p> <ul style="list-style-type: none"> • Need to partner with media (e.g. celebrity hunters and shows) to improve understanding of requirements of licence holders and reduce misunderstandings. • Have a presence at hunting competitions and target shooting to promote firearm safety rather than enforce compliance (e.g., short information pack with competition entry). • Build relationships and partnerships with iwi. <p>How else could Te Tari Pūreke be supporting better outcomes for Māori and vulnerable communities? Is our approach to partnerships diverse enough to meet all cultural needs of our communities? Feedback from members included:</p> <ul style="list-style-type: none"> • There is an opportunity to co-design strategies with Māori communities first. • Begin with translating documents for Māori, and then for Asian groups. <ul style="list-style-type: none"> ◦ Te Tari Pureke noted that the arms code in Te Reo will be released shortly. • Make it safer for vulnerable communities. • Consider the costs of owning a gun and security requirements and installations, consider how to remove barriers for low-income groups. <p>How could Te Tari Pūreke hold themselves accountable to true partnerships and co-design opportunities with our communities? How will we know we are getting it right? Feedback from members included:</p> <ul style="list-style-type: none"> • The Department of Conservation partners well with communities. Good conservation outcomes are achieved through trust, grants, and community mobilisation. • Waka Kotahi – car registration reminders are sent one month before registration is due – proactively encourages compliance. <p>Te Tari Pūreke thanked the group for their input.</p>
Actions:	There were no actions from this discussion.
Item 4	Registry
Discussion	<p>Registry overview:</p> <ul style="list-style-type: none"> • “My Firearms Portal” went live on 1 July 2023. https://www.firearmssafetyauthority.govt.nz/?gclid=Cj0KCQjwwlSIBhD6ARIsAESAmP7NbFYoAIWqiwZleREHhO765FU7_PBzE0VsZbgDFwXQMSV6rD2u8HEaAnIREALw_wcB • The Dealer transaction form is available online. https://www.firearmssafetyauthority.govt.nz/manage-and-apply/firearms-dealers/record-dealer-transactions-online • The Te Tari Pūreke website has been updated. • The Registry Services team are available Monday to Friday 8:30am-5:00pm • Monthly data will be proactively published on the Te Tari Pūreke website from July.

	<ul style="list-style-type: none"> • The updated Arms Act was published on 24 June 2023 to incorporate the remaining parts of the Arms Legislation Act 2020. • The Forum discussed the requirement in the Act for target shooters to have 12 shoots per year at their home pistol club. The intention was to ensure that there was an ongoing relationship between the person and their club, but the requirement is causing difficulties for some. • The Minister is currently considering the Fees Review.
Actions:	<p>Te Tari Pūreke to:</p> <ul style="list-style-type: none"> • Provide monthly data on the Register to Forum members as it becomes available. • Provide a road map summarising the work Te Tari Pūreke is planning to undertake and stakeholders to be involved.
Item 6	Firearms safety videos
Discussion	<p>The Forum viewed the short video “Treat every firearm as loaded,” which is the first in a series “Seven rules of Firearms Safety.” The series is in its initial stages and will promote changes around storage and transportation. Videos will also be available in Te Reo and English.</p>
Actions:	<p>Te Tari Pūreke to make the video “Treat every firearm as loaded” available to participants who attended the meeting virtually.</p>
Item 7	Firearms dealers (John Herbert)
Discussion	<p>The Forum noted:</p> <ul style="list-style-type: none"> • A Dealer Reference Group has been set up with representatives from gunsmiths, auctioneers, gun show organisers and retail invited to attend. • Dealers provide opportunities to share information (e.g., legal requirements, safety messages and changes) with firearm owners. • There is an opportunity also to ensure all communities are represented on FCAF. The members agreed that FCAF could include a representative from the small firearms dealer community. • Dealers have provided feedback on the Registry interface and been involved in user acceptance testing for the Registry.
Actions:	<p>Te Tari Pūreke:</p> <ul style="list-style-type: none"> • Send information to clubs relating to the registration of firearms in their possession. • Update and rebrand the flowchart available online to determine “Who is a Dealer?” • Begin the process of finding a small firearms dealer representative to join the Forum.
Item 8	General Business
Discussion	Firearm Safety Code

	<p>The Firearms Safety Code is available online and in libraries and bookshops. There is no bulk deal to purchase hard copies, the cost is about \$25 for each item.</p> <p>Firearm Licence Cards The number on a firearm licence card stays the same, however the version number is sequential and changes each time a licence is renewed (every ten years).</p> <p>Information for visitors The official guide for visitors with a firearms licence will be released shortly.</p> <p>Seven safety rules The members discussed Rule 3 of the Arms Code relating to the semi readiness state and recommendation to use the safety mechanism to keep it safe. As safety mechanisms can fail, some members considered dangerous. The NZDA teach that a cartridge should be loaded when the target is identified. Te Tari Pūreke will co-ordinate a working group to research and consider the issues across a range of scenarios.</p> <p>Consent form for theatrical work The consent form is being progressed.</p> <p>Airport Security and carrying components on planes Airport Security and the Police are not consistent in their approach on what can be carried on a plane, partly due to inconsistencies in the documentation.</p>
<p>Actions:</p>	<p>Te Tari Pūreke to:</p> <ul style="list-style-type: none"> • Send to members a link to the online copy of the Firearm Safety Code. • Circulate to members the requirements for firearm license referees. • Co-ordinate a working group to gather issues relating to Rule 3 of the Arms code on state of semi readiness and provide feedback to the Forum at the right time. <p>Send Piripi the consent form for theatrical work. Review the documentation relating to airport security and carrying components on the planes.</p>
<p>Meeting concluded</p>	
	<p>The Chair thanked everyone for attending.</p>
<p>Meeting Closed at 12.30 pm</p>	

Actions Te Tari Pūreke			
Agenda/ Action item	Action	Person responsible	Status
Meeting: 29 06 23			
Agenda item 4	Provide monthly data on the Register to Forum members as it becomes available.	Te Tari Pūreke	
	Send the road map summarising the work Te Tari Pūreke is planning to undertake and stakeholders to be involved.	Te Tari Pūreke	
	Send an email about validating firearms accounts to Forum members.	Te Tari Pūreke	
Agenda item 5	Send the video “Treat every firearm as loaded” to participants who attended the meeting virtually.	Te Tari Pūreke	
Agenda item 6	Send information to clubs relating to the registration of firearms in their possession.	Te Tari Pūreke	
	Update and rebrand the flowchart “Who is a Dealer?” that is available on the Police website.	Te Tari Pūreke	
	Begin the process of finding a small firearms dealer representative to join the Forum.	Te Tari Pūreke	
Agenda item 7	Send to members a link to the online copy of the Firearm Safety Manual.	Te Tari Pūreke	
	Circulate to members the requirements for firearm licence referees.	Te Tari Pūreke	
	Co-ordinate a working group to gather issues relating to Rule 3 of the Arms code on state of semi readiness and provide feedback to the Forum at the right time.	Te Tari Pūreke	
	Review the documentation relating to airport security and carrying firearm equipment on the planes.	Te Tari Pūreke	
	Send Piripi the consent form for theatrical work.	Te Tari Pūreke	
Meeting: 23 03 2022			
Agenda item 5	Share the flow chart to show firearm holders the triggers and steps for Registration.	Te Tari Pūreke	Closed – information and Registry cards are

			available online.
Meeting 06 12 2022			
Agenda item 4	Send out up to date numbers (e.g., end of September) data on licence applications in the pipeline.	NZ Police	Closed
Agenda item 7	Consider looking at providers to sell to retailers directly and on demand.	NZ Police	Closed
Agenda item 9	Request nominations for 2 youth representatives	NZ Police	Closed
Agenda item 9	Set dates in advance and seek feedback. Please provide feedback if school holidays does/does not explicitly work.	NZ Police	Closed