

Broadcaster/Theatrical endorsement Application Form

This application form is for use by all applicants for a broadcaster/theatrical endorsement on a New Zealand Firearms Licence. This is an endorsement for a broadcasting/theatrical employee/member to allow the possession of pistols, restricted weapons, prohibited firearms and/or prohibited magazines (as relevant) for the purposes of the production of stage shows, films or television programmes, and re-enactment of historic and ceremonial events.

Applicants may apply for this endorsement, subject to either or both of the following conditions, depending on their situation:

1. The endorsement holder may act as an on-site theatrical armourer or assistant to a theatrical armourer, and supervise the use of any firearms, prohibited items, and restricted weapons (for which they have an endorsement) for the purposes of making a broadcast or a theatrical, cinematic, television film, or video production if a dealer has hired out those items in accordance with section 5C of the Act.
2. The licence holder may, as an approved employee or approved member of a broadcaster or a bona fide theatre company or society, or a cinematic or television film production company, or a video recording production company, possess pistols, restricted weapons, and prohibited items and use those items in commemorative or historical re-enactment events, but (unless permitted by subclause (2)) must not act as an on-site armourer for the purposes of section 5C(2) or 7(4) of the Act.

This application form is for those who are:

1. An existing firearms licence holder who wishes to apply for this endorsement; OR
2. Applying for a New Zealand Firearms Licence for the first time AND also wish to apply at the same time for this endorsement; OR
3. Reapplying for their New Zealand Firearms Licence and wish to also:
reapply for this endorsement; OR
apply for this endorsement for the first time.

Important notes

1. Where you are in group 1 above your application should contain both:
 - This endorsement application form; AND
 - A firearms licence application (FRM23FLA) with only sections A, E, F, G, L and N completed, to ensure Police has the latest information about you and your circumstances.

2. In all other cases (groups 2 & 3 above), your application must contain both:

- This endorsement application form; AND
- A firearms licence application form completed in full

When applying for two or more endorsements at the same time only submit one firearms licence application form.

3. You will need to provide confirmation in writing that you are an approved employee or approved member of the broadcaster; or bona fide theatre company or society; or cinematic or TV film production company; or video recording company under s29(2)(e) and/or 4A(1)(e). This document should be signed by the chief executive officer of the body by which you are employed by or of which you are a member (s29(3)).

Who can apply

To apply for an endorsement to your firearms licence you need to meet the following criteria:

- » You are sixteen years of age or older if applying for endorsement to possess pistols and/or restricted weapons, OR
- » You are eighteen years of age or older if applying for endorsement to possess prohibited firearms and/or prohibited magazines; and
- » You must hold a current **New Zealand Firearms Licence**, or be applying for a Firearms Licence.

NOTE: To hire out any arms items, including pistols, restricted weapons, prohibited firearms and/or prohibited magazines to production companies or broadcasters in the way of business, you must hold a current dealer's licence.

What you need to do

If you are completing other licence or endorsement applications at MyFirearms, you can attach this completed PDF form and pay for it online at the same time. Visit www.firearmssafetyauthority.govt.nz to find out more about MyFirearms. Need help? Call the Registry and Services Team on **0800 844 431 / 09 302 6500**.

Please ensure you read the following carefully before you begin your application for a firearms licence. An incomplete form will cause delays in processing your application.

1. Complete the endorsement application form

Download the endorsement application form to your computer or device. Enter the information requested and save the form.

Important note: Please save the form to your device and open it using your PDF software. We recommend using **Adobe Acrobat Reader**. If the form is completed using a browser, the entered information may be lost if you click on the 'back' button or if you try to save it.

Print out and sign the completed endorsement application form, or print out a blank form and handwrite your responses.

2. Complete the firearms licence application form as appropriate

Download the firearms licence application form to your computer or device.

- Where you are a current licence holder and are applying for this endorsement for the first time, complete only sections A, E, F, G, L and N.
- *In all other cases you must complete the firearms licence application in full.*

Important note: Please save the form to your device and open it using your PDF software. We recommend using **Adobe Acrobat Reader**. If the form is completed using a browser, the entered information may be lost if you click on the 'back' button or if you try to save it.

Print out and sign the completed firearms licence application form, or print out a blank form and handwrite your responses.

3. Pay the fee

Pay the non-refundable endorsement application fee at a New Zealand PostShop and keep a receipt to include with your application.

NOTE: If you already have a current firearms licence you don't need to pay another firearms licence application fee.

4. Get the required documents

To submit a printed application form at a Police station you'll need to include:

- a copy of the PostShop receipt of your application fee
- the completed endorsement application form
- a completed firearms licence application form

5. Submit your applications to Police

Submit your printed application and supporting documents to Police at your local Police station or by courier post to National Support Team, Te Tari Pūreke, Level 3, 210 Federal Street, Auckland 1010, New Zealand.

What you will need to apply

For your application to be considered, you will need to:

- » meet the endorsement eligibility criteria, and
- » have endorsement-specific firearms storage facilities, and
- » a vital part storage location if you are intending to possess prohibited firearms.

In your endorsement application, you will need to be able to supply the name and contact details for an endorsement-related referee who will be interviewed by Police as to your suitability to possess and maintain firearms, pistols, restricted weapons, prohibited firearms and/or prohibited magazines (as relevant).

What happens next

Once your application has been received, Police will perform further checks in order to assess whether you are suitable to possess the relevant arms items in this capacity.

Police will ask your referee to fill out a questionnaire and then interview them.

You will need to:

- » attend an in-person interview with Police to discuss your application and determine that you are suitable to possess pistols, restricted weapons, prohibited firearms and/or prohibited magazines (as relevant) for the purpose of the production of stage shows, films or television programmes, or participation in historical re-enactments.
- » show your endorsement-specific firearms storage facilities, and
- » show your vital part storage location if you are intending to possess prohibited firearms.

NOTE: Applying for or renewing a firearms licence or an endorsement is an activating circumstance. If this is your first activating circumstance, you are required to register all firearms in your personal possession within 30 days. You can register online in MyFirearms or by calling the Registry and Services Team on 0800 844 431. Find out more about the Registry at firearmssafetyauthority.govt.nz/registry.



Endorsement application form for broadcaster/theatrical endorsement

Sections 29(2)(e), 30A(1) and 4A(1)(e) Arms Act 1983;
and Regulation 22A Arms Regulations 1992

Note to Applicants

Endorsement application forms include questions which you may have been asked and answered in previous licence and/or endorsement applications. The purpose of asking these questions again is to ensure that we have the most current information available on which to review your application; and to ensure our record for you is correct and up-to-date.

Privacy Statement

The information provided is collected for the purpose of administration of the Arms Act 1983. Police will hold, store, use or disclose the personal information collected in accordance with the provisions of the Privacy Act 2020. This means that, where necessary, Police may use or disclose your personal information to enable it to carry out its lawful functions, including prevention, detection, investigation and prosecution of offences. Please refer to the '[How we manage personal information](#)' section of the Police website for more information.

Section A. Applicant information

Section A1. Personal information

A.1. Name

NOTE: Please do not use initials or nicknames. Your last, first and middle names must be written in full. If you have changed your name several times, please indicate the most recent previous name on the form and list all other previously used names on a separate sheet. Return this sheet with your completed application.

Last name

First name

Middle names

A.2. Gender

☐ Male ☐ Female ☐ Gender diverse

A.3 Date of birth

DD	MM	YYYY
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Section A2. Firearms licence status (select the option that applies)

A.4. ☐ I have a current firearms licence

Firearms licence number:

Endorsements currently held

A.5. ☐ I am currently applying for a firearms licence

You must have applied for or been granted a New Zealand Firearms Licence before you can apply for any additional endorsement(s).

Section B. Endorsement(s) and Regulation 22 condition(s) sought?

B.1. For what purpose(s) do you wish to obtain a broadcaster/theatrical endorsement Select all those that apply

- ☐ **Living History Member:** To participate in historical and ceremonial re-enactment using firearms and other weapons as a member or an employee of a bona fide body or society recognised for that purpose; may provide immediate supervision to an unlicensed participant:

I am applying for a condition on my endorsement permitting me to possess and use pistols, restricted weapons and prohibited items in commemorative or historical re-enactment events.

- ☐ **Theatrical Armourer:** To be the onsite theatrical armourer supervising the use of firearms and other weapons for the production of a play, broadcast, film, video, etc and to plan and oversee such events; e.g. All kinds of theatrical activity including large living history public events (greater than 30 participants), productions by commercial bodies etc.:

I am applying for a condition on my endorsement permitting me to act as an on-site theatrical armourer or assistant to a theatrical armourer, and oversee the use of arms items that have been hired out by a dealer in accordance with section 5C.

- ☐ **Living History Theatrical Armourer:** To be the onsite living history theatrical armourer supervising others possessing firearms during historical re-enactment and ceremonial events and planning and overseeing such events. i.e. limited to only living history events of 30 or less participants:

I am applying for a condition on my endorsement permitting me to act as an on-site theatrical armourer or assistant to a theatrical armourer, and oversee the use of arms items in Living History.

- ☐ **Assistant Theatrical Armourer:** To be the assistant to a theatrical armourer supervising the use of firearms and other weapons for the production of a play, broadcast, film, video, etc; or historical re-enactment and ceremonial events, under the supervision of an onsite armourer:

I am applying for a condition on my endorsement permitting me to act as an on-site assistant to a theatrical armourer, and supervise the use of arms items under the direction of an on-site theatrical armourer.

B.2. Pistols and restricted weapons (section 29(2)(e))

Will your activity include pistols?

☐ No ☐ Yes

Will your activity include restricted weapons?

☐ No ☐ Yes

B.3. Prohibited arms items (section 30A as a person exempt under section 4A(1)(e) Arms Act 1983)

Will your activity include prohibited firearms?

☐ No ☐ Yes

Will your activity include prohibited magazines?

☐ No ☐ Yes

If you answered YES to the prohibited firearms question please also complete: Section C3. Vital parts storage

Section C. Broadcaster/theatrical endorsement rationale

The following questions cover your experience with firearms and your reasons for wanting to obtain a broadcaster/theatrical endorsement allowing you to possess and use pistols, restricted weapons, prohibited firearms and/or prohibited magazines (as relevant), for the purposes of theatrical stage, film production and re-enactment displays.

For guidance on the secure storage of firearms and ammunition, please refer to the **Secure Storage and Transportation Standards for Firearms and Ammunition** document on Te Tari Pūreke - Firearms Safety Authority website.

- C.1. **Please describe the reasons why you need a broadcaster/theatrical endorsement in respect of pistols, restricted weapons, prohibited firearms and/or prohibited magazines (as relevant)** (eg. Employed as armourer or armourer's assistant/in business as a theatrical armourer, or as an approved member of a re-enactment society)

Section C1. Firearms hire company, or film or theatrical production company, or theatrical society organisation details

- C.2. **Name of hire business/theatrical society/production company/post-production company** (name of principal employing or contracting organisation: eg theatrical society/professional theatre company/film production company/firearms dealer licence holder; or re-enactment society)

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- C.3. **Name of dealer licence holder hiring out arms items, or chief executive officer of the organisation/society/company**
NB. List self if working on behalf of your own dealer business

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- C.4. **Firearms licence or dealer's licence number (if applicable)**

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- C.5. **Contact phone number**

Area code	Number

- C.6. **Contact email address**

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Section C2. Firearms security

Where a dealer hires out firearms for the purposes of theatrical stage, film production or re-enactment displays, or you are taking your own firearms to a re-enactment display, you will need to provide details of all locations where you will store those firearms and what 'on location' security measures you will have in place.

Your storage locations must be compliant with regulations 19 and 28 (Arms Regulations 1992).

- C.7. **How are the firearms in the inventory stored or intended to be stored when not in use in a production?**

NOTE: Tick all that apply

	Strong room	Stout room	Steel cabinets, boxes	Safes	Racks	Secure display cabinet
Non-prohibited firearms	☐	☐	☐	☐	☐	☐
Pistols	☐	☐	☐	☐		☐
Restricted weapons	☐	☐	☐	☐		☐
Prohibited firearms	☐	☐	☐	☐		☐
Prohibited magazines	☐	☐	☐	☐		☐
Ammunition	☐	☐	☐	☐		☐

C.8. Are all steel cabinets, steel boxes or safes fixed into the framework of the building in an approved manner?

☐ No *If no, why not and when will this be remediated?* ☐ Yes

C.9. What is the current/intended storage capacity for firearms possessed for theatrical or broadcast purposes?

Non-prohibited firearms:

Pistols, restricted weapons, or prohibited items:

C.10. Describe how often the security location is unoccupied, and how the security measures for firearms, including pistols, restricted weapons, prohibited firearms and/or prohibited magazines (as relevant) stored at the property mitigate this risk

C.11. How are pistols, restricted weapons, prohibited firearms and/or prohibited magazines (as relevant) stored when in use in a production (describe storage at theatre or sound stage or outdoor location as appropriate)

C.12. Please describe the security arrangements when firearms, including pistols, restricted weapons, prohibited firearms and/or prohibited magazines (as relevant) are taken on location (e.g. method of transportation, construction of the secure storage, external security measures, alarm system etc.) (If you wish to provide a photo(s) to support your application, this must be in addition to your description here. Please attach the photo to this application.)

Section C3. Vital parts storage

If you intend to possess and use prohibited firearms or restricted weapons in productions or events then vital parts of the prohibited firearms or restricted weapons must be removed and stored (additionally for prohibited firearms) separately when the firearm is not in use as per s32(1)(b) s33A(1)(c)(ii) of the Arms Act 1983. These vital parts will have to be stored at a separate address from the prohibited firearms as per s33A(1)(c)(iii) of the Arms Act 1983.

This address will be assessed by a member of Police in the review of your application for a broadcaster/theatrical endorsement.

C.13. Where do you propose to store the vital parts of your prohibited firearms when not being used?

Number and street

Suburb

Town/City

Postcode

C.14. Describe the security arrangements at this address

C.15. Who resides at this address, or, if this is a business address, who is the premise/business owner?

Last name

First name

Middle names

C.16. Firearms licence (if applicable)

C.17. Endorsements held (if applicable)

C.18. Phone (at least one)

Mobile

Home

Area code Number

Area code Number

C.19. Email address

C.20. If you are a Theatrical Armourer (per Reg 22A(2)) describe how you will secure prohibited firearms between use in scenes or filming - either as complete firearms or, if practical a vital part removed and stored separately in the on-site armoury.

Section D. Applicant broadcasting/theatrical production background

- D.1. Please describe your participation in film, TV or video production or theatrical production or historical re-enactment event activities incorporating the use of firearms, including pistols, restricted weapons, prohibited firearms and/or prohibited magazines (as relevant)**

- D.2. How often are you employed for theatrical or film productions or how often do you participate in ceremonial or historical re-enactment display activities? (Attach schedules of events participated in/worked on in the past three years if any)**

- D.3. Please list the firearm related clubs and/or industry associations you belong to (eg. theatrical guild or association, film armourers guild, re-enactment societies, firearms collector clubs/associations, gunsmithing or manufacturing association.)**

- D.4. Please list the classes and types of firearms you are competent with**

Firearms class	Competent with	Action						
		Revolver	Single Shot	Bolt	Pump	Lever	Semi-automatic	Automatic
Non-prohibited firearms	☐			☐	☐	☐	☐	☐
Pistols	☐	☐	☐				☐	☐
Prohibited firearms	☐			☐	☐	☐	☐	☐
Restricted weapons	☐			☐	☐	☐	☐	☐

D.5. Please describe your obligations when supervising firearms being used by members of the production – actors and crew

Attach the health and safety plan you/your company use when on site

D.6. Please describe your obligations to supervise, secure and account for all arms items when they are not in use; or are being provided to cast members

D.7. *If applying for endorsement as a Theatrical Armourer*

If you are, or expect to, be a supervising armourer for film or theatrical productions or living history events describe your responsibilities and obligations to ensure directors or event promoters or choreographers conduct all action involving arms items in a safe manner.

D.8. Please describe your skills and experience with the arms items with which you are competent (question D.4.) including their maintenance and alteration so that they can be safely used in film/theatrical productions or ceremonial or historical re-enactment events. (such as adaptations needed for blank firing)

List relevant trade or skills qualifications you hold in respect of firearm maintenance, preparation for and use in broadcasting and/or theatrical work, or alteration and repair

D.9. Do you plan to provide gunsmithing services as part of your activity, either commercially or as a volunteer in a society?

☐ No ☐ Yes

If Yes, describe to what extent you intend to be active in this role and what your training and experience is that would warrant you being recognised in this role. Note: you may need to have a dealers licence.

D.10. Describe your personal attributes that demonstrate your capability to be in possession of firearms, including pistols, restricted weapons, prohibited firearms and/or prohibited magazines (as relevant) (For example – Your ability to handle stressful environments, give direction to others, follow directions, attention to safety)

D.11. Describe in your own words the obligations you are required to fulfil as a broadcaster/theatrical endorsement holder

Describe in respect of the Arms Act and Arms Regulations

D.12. Describe in your own words how you will ensure you, the production management, talent and production crew members, meet these obligations

Describe in respect of the Arms Act and Arms Regulations

Section E. Broadcasting or theatrical organisation referee

You need to provide details of a referee who has knowledge of your existing, planned or proposed armourer or reenactment activities.

They must have a good knowledge of your participation in the activities covered by the endorsement application, and knowledge of your engagement in this/these activity/ies.

They should be a person who is a firearms dealer (hire business), or involved in a senior capacity in a theatrical or film production company or professional association/society and who knows you well. Ideally your referee holds a broadcaster/theatrical endorsement as well and understands the role and the responsibilities of a theatrical armourer.

Your broadcasting or theatrical organisation referee:

- cannot be your current spouse or partner, or an otherwise related person.
- must be at least 20 years old.
- needs to be available for an in-person interview.

E.1. Role (e.g. CEO, licensed firearms dealer, film producer)

E.2. Name

Last name

First name

Middle names

E.3. Gender ☐ Male ☐ Female ☐ Gender diverse

E.4. Maiden/other names used

E.5. Date of birth

DD	MM	YYYY
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E.6. Driver licence

E.7. Firearms licence

E.8. Home address

Number and street

Suburb

Town/City

Postcode

E.9. Phone (at least one)

Mobile

Area code	Number
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Home

Area code	Number
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E.10. Email address

E.11. How long have you known each other?

Years

Months

E.12. How often do you see this person?

☐ Daily ☐ weekly ☐ fortnightly ☐ monthly ☐ other **Please describe**

E.13. When did you last see them?

DD	MM	YYYY
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E.14. How do you typically meet and connect with this person?

In-person - living at same address

Select all
that applySelect the most
frequent method
of contact
(select one only)☐☐

In-person - visiting, socialising, etc.

☐☐

In-person - hunting and/or club range

☐☐

Phone calls/video calls

☐☐

At work or in business meetings

☐☐Social Media (e.g. Facebook, etc.) **Describe (applications and use)**☐☐

Other online (e.g. gaming, etc.) **Describe (applications and use)**☐☐

Other **Please describe**☐☐

Section F. Checklist

Before submitting your application, have you:

- ☐ enclosed the applicable fee receipt, confirming your payment?
- ☐ enclosed a copy of the written approval that you are an approved employee or approved member of a body listed in s29(e)?
- ☐ attached all attachments with additional information if necessary?
- ☐ confirmed with your endorsement referee that they are willing to be a referee for you, are available for a face to face interview and obtained their authorisation for Police to check information about them and assess their suitability to be a referee?
- ☐ dated (and signed if printed and handwritten) the declaration [below]?

Section G. Declaration**Please read the following statements and show your acceptance by ticking each box.**

- ☐ The information I have supplied for this application is true and correct.
- ☐ I understand that it is an offence to supply details knowing them to be incorrect or misleading. (**section 42(d) of the Arms Act 1983**)
- ☐ I consent to the Police making inquiries into my fitness to possess firearms and authorise any person or organisation approached by the Police in this matter to release or disclose all relevant information.

Date of application

DD	MM	YYYY
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Please sign below.

Signature

Section H. Additional comments

This space is for any additional comments you wish to add or to continue your answers to questions in this form.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There is no text or other markings on the paper.