

Theatrical armourer application for consent to supervise arms items in a theatrical, film, TV, or video production at particular site(s)

Arms Act 1983, Sections 29(2)(e), 30B(3), 31, 5C, 7(4) and Regulation 22A

1. This form is for the on-site Theatrical Armourer to advise Police of the use of firearms, prohibited magazines, and restricted weapons at the site of a theatrical production or re-enactment, and to obtain written consent for those items to be used at that location.
2. Police encourages Theatrical Armourers to use this form to log with Police all theatrical productions and re-enactments which use firearms, replica firearms or airguns in public spaces because doing so reduces the risk of triggering public alarm.
3. The use, handling, and secure storage of these arms items by members and employees of a bona fide theatre company or society or production company, which is staging a theatrical, film, TV, video production, or historical or ceremonial re-enactment, must be supervised by an on-site theatrical armourer.
4. This supervision is a requirement of sections 5(c)(2) and 7(4) of the Act in the case of hiring out dealer's firearms. When handling these items at a site that is not the dealer's place of business, the armourer's endorsement must specify that:
 - a. the arms items may be handled at sites other than a dealer's place of business
 - b. the armourer is to hold written consent from a member of the Police for each production that specifies the location of the site(s) and the duration and description of the production at that site.
5. Police has specified production supervision and location consent as conditions of all theatrical endorsements to promote safe practice.
6. The on-site Theatrical Armourer must hold a firearms licence or dealer's licence that bears a current endorsement under section 30(1)(c) or 30B(3), allowing them to possess, use, or supervise the use of firearms, or prohibited magazines or restricted weapons in productions and reenactments staged by a bona fide company or society. In addition, their endorsement(s) must bear a condition or conditions (as specified by the Police) under regulation 22A which specifies the capacity in which they may supervise events using these arms items. Without these conditions (endorsement for theatrical armourer) no person can supervise a theatrical production or re-enactment. A licence holder can supervise individual actors (immediate supervision) under section 31.
7. A person applying for consent is to apply once per production. Where the production involves multiple locations and/or multiple days these are to be detailed in the single application.
8. The following conditions will be noted in all approved consents. That the theatrical armourer will:
 - a. provide timely information to Police regarding changes to locations, dates of the production and arms items to be used in the production, and seek variation where required; and
 - b. give prior advice to the local Police District Command and Control centre for each day that a production involving arms items, simulated gun fire and explosions at exterior locations which the public may see or hear is due to occur.
9. The member of Police deciding whether to give consent needs to be satisfied that:
 - a. The licensed dealer hiring the arms items to the production has a licence condition allowing arms items to be handled at sites other than the dealer's place of business; and
 - b. The theatrical armourer holds the required endorsements on their firearms licence, and conditions as per s7(4) and regulation 22A
 - c. The hiring out of firearms by the dealer meets the requirements described in the Arms Act 1983, s7(4)
 - d. The secure storage and the arms items and ammunition handling plan at the production location(s) in respect of which the consent is sought will be sufficient.

The information provided is collected for the purpose of administration of the Arms Act 1983. NZ Police will hold, store, use or disclose the personal information collected in accordance with the provisions of the Privacy Act 2020. This means that, where necessary, NZ Police may use or disclose your personal information to enable it to carry out its lawful functions, including prevention, detection, investigation and prosecution of offences.

Please refer to the 'How we manage personal information' section of the Police website for more information.

Section A: Supervising armourer details

Last name		First name	
Firearms licence number <i>(if applicable)</i>		Endorsements held <i>(if applicable)</i>	
Business name <i>(if applicable)</i>		Email	
Phone: mobile <i>(at least one)</i>	Area code/prefix Number	Phone: home	Area code/prefix Number
Principal place of business (if a Dealer) / or Licence holder's address:			
Number and street			
Suburb		Town/City	Postcode

Section B: Details of dealer hiring, lending or supplying the arms items

(Only complete if different from business and person named in section A)

If more than one dealer is hiring, lending or supplying arms items for this production, please include details of those dealers on a separate sheet, noting this section reference. Scan and submit the separate sheet with this application.

Business name

Dealer's name

Last name

First name

Dealer's licence number

Endorsements held

Principal place of business (if a Dealer) / or Licence holder's address:

Number and street

Suburb

Town/City

Postcode

Section C: Details of the play, broadcast, film or video production, or television recording

Production name:

Expected dates for the production:

(What are the start and close dates and likely frequency of actual on-site activity between those dates for the production)

Earliest start date DD/MM/YYYY Final expected activity date DD/MM/YYYY

Describe briefly if activity is daily, or otherwise how the activity is spread over the date range:

Provide the location of all sites where firearms will be handled or stored for the production. You may attach a schedule specifically detailing the locations and information asked for in this question, instead of answering the following questions in this section.

For each location:

- Briefly describe the nature and scope of the firearms component of the production at each location (including the extent of blank fire and other loud noise and an overview of the nature of firearms or replicas that will be used); and
- Provide the duration of the production at each location where firearms will be handled or stored.

Urban location physical address

Number and street

Suburb

Town/City

Postcode

Nature and scope of the firearms components of the theatrical production at this location where firearms will be handled or stored:

Duration of the theatrical production at this location where firearms will be handled or stored:

Section C: continued...

Rural location physical address

Number and street

DistrictMap & Grid reference (optional)

Nature and scope of the firearms components of the theatrical production at this location where firearms will be handled or stored:

Duration of the theatrical production at this location where fierarms will be handled or stored:

If there are more locations where firearms will be handled or stored, please include details of the other locations on a separate sheet, noting this section reference. Scan and submit the separate sheet(s) as an attachment with this application.

Provide details of all persons in the armoury team under your direction or supervision:				
Role	First name	Last name	Firearms licence number	Contact number when on site
Principal on site Armourer				
Assistant to the onsite Armourer				
Team member				
Team member				

If more staff will be assisting than can be listed here, please include details on a separate sheet, noting this section reference. Scan and submit the list as an attachment with this application.

Section D: Firearms required in the production

Please describe the arms items, replica firearms and airguns that will be required for the production or event.

Approval for your event requires that Police is satisfied that the armoury supervision team and proposed storage is adequate in scale and type for the scale and profile of your production. Please estimate as far as possible the number of items falling into the following categories that will be used in the production over its duration:

- List all classes of arms items that will be used during this production; or
- Submit a copy of your documentation listing all arms items required for the production with your application.

Class or Arms Item	Quantity	Class or Arms Item	Quantity
Non-prohibited firearms		Prohibited magazines	
Pistols		Airguns	
Restricted weapons		Pistol carbine conversion kits	
Prohibited firearms		Air pistol carbine conversion kits	
Non-prohibited magazines		Replica firearms (all types including blank firing guns and airsoft, if not listed under airguns)	

Will other licence holders be supplying firearms (other than the dealer(s) named in section B)?

NoYes

If 'Yes' please provide the licence holder's name and details of the arms item(s)

Note: if the theatrical armourer is not the same person as the dealer named as hiring out the firearms, the theatrical armourer MUST obtain Permits to Possess for all pistols, prohibited firearms and prohibited magazines, and restricted weapons to be taken into their possession for the production

Section E: Production firearms security

This section is to ensure your operating procedures covering security and arms items are relevant and appropriate for this particular production. If you have documented operating procedures, you can attach a copy of these to your application and refer to the relevant document or parts when answering these questions.

Please describe the security provisions for firearms, pistols, pistol carbine conversion kits, restricted weapons, prohibited firearms, prohibited magazines, blank ammunition etc. when being transported to and from the production location(s).

Please describe the security provisions and procedures to be used at the production location(s) to ensure firearms, pistols, pistol carbine conversion kits, restricted weapons, prohibited firearms, prohibited magazines, blank ammunition etc. are handled safely during filming or live performances.

- Include information about procedures and how firearms are secured when not in use for the performance or filming takes.

If applicable *Please describe the security provisions available at, or to be installed at, the production location(s) to secure arms items when they are not being used during the days filming (including all firearms, pistols, pistol carbine conversion kits, restricted weapons, prohibited firearms, prohibited magazines, blank ammunition etc).*

- Include information about racks, steel boxes, cabinets or strong room, access and locks
- Indicate the number and types of firearms to be held there (if applicable).

Note: Security must be appropriate for each class of arms items

Section F: Declaration

Please read the following statements and show your acceptance by ticking each box.

The information I have supplied for this application is true and correct.

I consent to the Police making inquiries and authorise any person or organisation approached by the Police in this matter to release or disclose relevant information.

Date of application

DD/MM/YYYY

Signature

Applicant's signature

Section G: Application review (for Police use only)

Arms staff please read and complete the following:

I confirm that I have reviewed the application for consent for theatrical armourer's supervision of arms items hired or supplied to a theatrical, film, TV, or video production and production and production location, and

I confirm that an inspection of the licence holder's security precautions has been completed, and

I have made any other enquiries as I have considered to be necessary (detailed in the Job Sheet following).

I am satisfied that the planning, conduct and supervision of the production is sufficient, and that the secure storage precautions are sufficient.

Member of Police notes:

Application Result: Approved Refused

Is consent granted for all locations and durations as per the description of the production a each location noted in the application.

No Yes

Note any variances to the consent:

Basis for decision:

Conditions applicable to this approved application or in the case of a decision to refuse, the reasons for the refusal.

Approval Number

Full name

QID

Designation

Date

DD/MM/YYYY

Police employee name

QID

Designation

Date DD/MM/YYYY

Section H: Additional comments

This space is for any additional comments you wish to add or to continue your answers to questions in this form.